ENVOY HOTEL

ENVOY GROUP D.O.O BEOGRAD
Čika Ljubina 13, 11000 Beograd, Srbija
T +381 11 414 4646 **F** +381 11 414 4644
E info@envoyhotel.rs **W** www.envoyhotel.rs

RESERVATION FORM

Annual EFI Region 8 & Balkan EPT Meeting
24-26.10.2025.

Please complete the required form & return BACK by e-mail.
E-mail: info@envoyhotel.rs

LAST NAME:	**FIRST NAME:**
ADDRESS:	**POSTAL CODE:**
E-MAIL :	**PHONE:**
ACCOMMODATION INFORMATION	
ARRIVAL DATE:	**DEPARTURE DATE:**
ARRIVAL TIME:	**DEPARTURE TIME:**

- ☐ **Standard/ King Room (single use)** **EUR 130 with breakfast, per room/ per night**
- ☐ **Superior Twin Room or King room(double use)** **EUR 150 with breakfast per room / per night**
  City tax 1.4€ per person per day is not included in room rate
- ☐ **Transfer airport – hotel** **EUR 43 per way**

PAYMENT AND CANCELLATION TERMS

1.As guarantee of your reservation we require your credit card number with the expiration date. All the reservations will be upon request and availability.
2. Upon confirmation we require one night as 1st deposit to be payable through credit card.
3. Final settlement upon arrival from the hotel.
Cancellation Policy:
- In case of cancellations 3 days prior the arrival date or NO SHOW, you will be charged with total. Please note that in case of any change or cancellation will be valid only in written.

Option date: 01.09.2025.

Name of Card Holder:

I authorize you to debit my credit card for the above accommodation expenses.
CREDIT CARD:

Credit card	
Card No:	**Card expiry date:**
Signature:	**Date:**